



***CIVIL SERVICE REFORM: PUBLIC POLICY,
MANAGEMENT, ADMINISTRATION & GOVERNANCE
IN PUBLIC SECTOR***

**COMPARATIVE ANALYSIS OF
THE FUNCTIONS AND RULES OF BUSINESS (ROB)
OF MINISTRIES OF GOVERNMENTS OF
PAKISTAN & AUSTRALIA**



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Note : This comparative analysis paper was prepared during Civil Service Reform Project 'Uraan (Fly)' in 2015 at the Ministry of Planning, Development & Reform (MoPDR), Government of Pakistan. The functions and rules of business (RoB) have been incorporated without any changes, and are exempted from plagiarism check as it is against the law to temper, alter, change or rephrase RoB as it could lead to different meanings, implications, connotations, outcomes and legal interpretations.

ABSTRACT

In 2013, the general elections brought Pakistan Muslim League Nawaz (PML-N) government in the center. This political shift was welcomed by actors in favor of democracy and future development. Winning elections was in itself an achievement; however, the political leadership was about to face long term challenges. In order to run the affairs of the state, ensure sustainable growth and shape economic stability of the country, it was necessary for the new government to tackle these challenges and devise long term strategy and plan for development. With these challenges upfront, and in order to streamline problems and sort out possible solutions, the Prime Minister of Pakistan directed the Ministry of Planning, Development & Reform (MoPDR) to prepare a comprehensive development plan. Following the directives, a detailed strategic plan called 'Pakistan Vision 2025 (PV2025)' was designed by the MoPDR in consultation with all key stakeholders. This document was of the utmost importance to provide guidelines and identified strategic windows for future development that are vital for progressive growth. The PV2025 comprises seven pillars or areas of focus which are linked with United Nations Sustainable Development Goals (SDGs). 'Governance' is set as the third pillar in PV2025. Through good governance, the government is aiming to achieve human development goals by introducing institutional reforms and modernization of public sector organizations. This pillar carries synonymous status in line with SDG#16 to bring about reforms in civil service, justice system, police, health and taxation systems to name a few.

In order to implement the Government's agenda, Governance Section, MoPDR initiated Project 'Uraan (Fly)' with explicit focus on Civil Service Reform. The rationale of this project is to figure out best practices of service delivery in developed countries and propose solutions which could improve service delivery system in Pakistan. To actualize this vision, the Government of Pakistan and United Nations Development Programme (UNDP) signed a four year programme with MoPDR titled 'Reforms and Innovation in Government for High Performance'. A 'Governance Forum 2015' was also organized at MoPDR to debate, seek advice and invite proposals on Civil Service Reform & good governance.

In the light of this, the functions and rules of business (RoB) of various ministries of Governments of Pakistan and Australia were analyzed and possible amendments were proposed. It is assumed that the proposed changes, if incorporated, would improve the efficiency of the ministries in Pakistan, increase citizen's satisfaction and help the government achieve SDGs and long term success.

KEYWORDS: *Civil Service Reform in Pakistan; Sustainable Development Goals (SDGs); Efficient Government Institutions; United Nations Development Programme (UNDP) Initiatives for Good Governance ; Comparative Analysis of the Functions & Rules of Business (RoB) of Ministries of Governments of Pakistan & Australia.*

Ministries in Pakistan	Equivalent Ministries in Australia	Remarks
<p>Cabinet Secretariat Functions:</p> <ul style="list-style-type: none"> • All secretarial work for the Cabinet, National Economic Council and their Committees, Secretaries' Committee. • Follow up and implementation of decisions of all the bodies mentioned above. • National Economic Council: Its constitution and appointment of members. • Secretaries Committee. • Central Pool of Cars. • All matters relating to President, Prime Minister, Federal Ministers, Ministers of State, Persons of Minister's status without Cabinet rank, Special Assistants to the Prime Minister. • Appointments, resignations, salaries, allowances and privileges of Provincial Governors. • Strength, terms and conditions of service of the personal staff of the Ministers, Ministers of State, Special Assistants to the Prime Minister, dignitaries who enjoy the rank and status of a Minister or Minister of State. • Rules of Business: Setting up of a Division, allocation of business to a Division and constitution of a Division or group of Divisions as a Ministry. • Implementation of the directives of the President/Prime Minister. 	<p>Department of Prime Minister & Cabinet Functions:</p> <ul style="list-style-type: none"> • In an Administrative Arrangements Order made on 18 September 2013, the functions of the department were broadly classified into the following matters: • Advice to the Prime Minister across Government on policy and implementation • Assistance to the Prime Minister in managing the Cabinet program • National security policy co-ordination • Counter terrorism policy co-ordination • Cyber policy co-ordination • Intergovernmental relations and communications with State and Territory Governments • Co-ordination of Government administration • Australian Government employment workplace relations policy, including equal employment opportunity and administration of the framework for agreement making and remuneration and conditions • Australian honors and symbols policy • Government ceremonial and hospitality • Commonwealth Aboriginal and Torres Strait Islander policy, programs and service delivery • Promotion of reconciliation • Native Title • Community development employment projects • Reducing the burden of government regulation 	<p>Keeping in view the following functions could be added into functions of Cabinet division;</p> <ul style="list-style-type: none"> • Community development employment projects • Reducing the burden of government regulation • Women's policies and programs <p><i>This function needs special emphasis as Women empowerment and their role in country's economic growth is considered as a fundamental factor</i></p> <ul style="list-style-type: none"> • Cyber Policy Coordination <p><i>With the increase in Cybercrime activities in Pakistan, this function needs special emphasis to be incorporated</i></p>

<ul style="list-style-type: none">• Preparation of Annual Report in relation to Federation on observance of Principles of Policy.• Budget for the Cabinet: Budget for the Supreme Judicial Council.• Federal Intelligence• Coordination of defence effort at the national level by forging effective liaison between the Armed Forces, Federal Ministries and the Provincial Governments at the national level; Secretariat functions of the various Post-War Problems.• Communications Security.• Instructions for delegations abroad and categorization of International conferences.• Security and proper custody of official documents and Security Instructions for protection of classified matter in Civil Departments.• Preservation of State Documents.• Coordination: Control of fixed line office and residence telephones, mobile phones, faxes, internet/DSL connections, ISD, toll-free numbers, green telephones etc., staff cars; Rules for the use of staff cars; common services such as tele-printer service, mail delivery service, etc.• Civil Awards: Gallantry Awards. Tosha Khana.• Disaster Relief.• Repatriation of civilians and civil internees from India, Bangla Desh and those stranded in Nepal and other foreign countries, and all other concerned matters.• Resettlement and	<ul style="list-style-type: none">• Women's policies and programs	
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rehabilitation of civilians and civil Government servants uprooted from East Pakistan including policy for grant of relief and compensation for losses suffered by them.

- All matters arising out of options exercised by and expatriation of Bengalis from Pakistan.
- Grant of subsistence allowance to Government servants under the rule making control of the Government of East Pakistan and its corporations, and their families stranded in West Pakistan.
- Management of movable and immovable properties left by the Bengalis in Pakistan.
- Stationery and Printing for Federal Government official Publications, Printing Corporation of Pakistan.
- National Archives including Muslim Freedom Archives.
- Administrative control of the National Electric Power Regulatory Authority (NEPRA), Pakistan Telecommunications Authority (PTA), Frequency Allocation Board (FAB), Oil and Gas Regulatory Authority (OGRA), Public Procurement Regulatory Authority (PPRA), Intellectual Property Organization of Pakistan (IPO – Pakistan) and Capital Development Authority (CDA).
- People Works Programme (Rural Development Programme).
- Pride of Performance Award in the field of arts, and academic fields.

Ministry of Commerce

Functions:

- Imports and export across custom frontiers including,
- treaties, agreements, protocols and conventions with other countries and international agencies bearing on trade and commerce;
- promotion of foreign trade including trade offices abroad, trade delegations to and from abroad, overseas trade exhibitions and conferences and committees connected with foreign trade;
- Standards of quality of goods to be imported and exported
- transit trade and border trade; and state trading.
- Inter-Provincial trade.
- Commercial intelligence and statistics.
- Omitted vide SRO 226(I)/2010 (F.No.4-4/2007-Min-I), dated 02.04.2010.
- Organization and Control of chambers and associations of commerce and industry.
- Tariff (protection) policy and its implementation.
- Law of insurance; regulation and control of insurance companies; actual work; insurance of war, riot and civil commotion risks and life insurance but excluding health and unemployment insurance for industrial labour and post office insurance.
- Omitted vide SRO1088(I)/2011, (4-14/2011-Min-I) dated 09.12.2011.
- Export promotion.

Department of Commerce

Functions:

- This department is responsible for formulation and implementation of promotional and developmental measures for growth of the industrial sector, keeping in view the national priorities and socio-economic objectives.
- Individual administrative ministries look after the production, distribution, development and planning aspects of specific industries allocated to them, Department of Commerce is responsible for the overall Industrial Policy including FDIs.
- Promotion of foreign trade including trade offices abroad, trade delegations to and from abroad, overseas trade exhibitions and conferences and committees connected with foreign trade.

- In Australia, Department of Commerce and HR work in close coordination and special emphasis is placed on FDIs.

Ministry of Overseas Pakistani should liaise with HRD, and particular focus should be placed on growth aspect due to FDIs

FDIs contribute 37% to the overseas influx income in Pakistan, emphasis on this function is imperative.

- Special Selection Board for selection of Commercial Officers for posting in Pakistan Missions abroad.
- Anti-dumping duties, countervailing and safeguard laws.
- Management of EDF/EMDF with representation of Textile Industry Division on their Boards.
- Domestic commerce reforms and development in collaboration with other Ministries, provincial and local governments.

<p>Ministry of Communication Functions:</p> <ul style="list-style-type: none">• Omitted vide SRO 226(I)/2010 (F.No.4-4/2007-Min-I), dated 02.04.2010.• National Planning, research and international aspects of roads and road transport;• National Highways and strategic roads; National Highway Council and Authority; Administration of the Central Road Fund and Fund for Roads of National Importance.• Omitted vide SRO.294 (I)/2011 (F.No. 4-5/2011-Min-I), dated 08.04.2011.• Enemy property.• National Highways and Motorways Police.• Posts, including Saving Bank and Postal Life Insurance.• Agency functions on behalf of other Divisions such as military pensions etc.	<p>Department of Communication Functions:</p> <ul style="list-style-type: none">• The Administrative Arrangements Order made on 18 September, following the 2013 federal election, details the following responsibilities;• Broadband policy and programs• Postal and telecom policies and programs• Spectrum policy management• Broadcasting policy• National policy issues relating to the digital economy• Content policy relating to the information economy• Content policy relating to the information economy	<p>Keeping in view the following functions could be added to Ministry of Information, Broadcasting and National Heritage, Government of Pakistan;</p> <ul style="list-style-type: none">• Broadcasting policy• National policy issues relating to the digital economy <p><i>With the increase in scope and tv/radio channels in Pakistan, Broadcasting issues are on the rise, therefore this function should be added.</i></p> <p><i>Under this function, the governments should set an overall strategy for digital infrastructure and manage key tradeoffs. One such key tradeoff for governments is the question of whether to provide high speeds for urban residents versus basic connectivity for rural residents. The former will likely accelerate economic growth, while the latter will assist in the delivery of basic health, financial, educational and business services.</i></p> <p><i>What responsibility do governments have for providing connectivity? Most believe governments bear responsibility for ensuring some level of access, especially where private-sector deployment would be uneconomical. Some experts even suggest broadband should be considered and governed as a utility, no different from highways or rail lines.</i></p>
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Ministry of Defence

Functions:

- Defence of the Federation or any part thereof in peace or war including:--
- (i) Army, naval and air forces of the Federation and any other armed forces raised or maintained by the Federation; and armed forces which are not the forces of the Federation but are attached to or operating with any of the armed forces of the Federation;
- (ii) army, naval and air force works;
- Civilian employees paid from the Defence estimates.
 - Defence matters pertaining to treaties and agreements with other Governments except those relating to purchase of stores; and
 - Matters regarding military assistance to foreign countries.
 - Stores and stationery for the Defence Services, other than those dealt with by the Defence Production Division.
- (i) Administrative control of Northern Light Infantry; and
- (ii) Administration of National Guards Act, 1973.
- International Red Cross and Geneva Conventions in so far as they effect belligerents.
 - Military awards and decorations.
 - Welfare of ex-servicemen.
 - Cantonment areas including;
- (i) The delimitation of such areas;
- (ii) Local Self-Government in such areas, the constitution of local authorities for such areas and the functions and powers of such authorities; and
- (iii) The regulation of housing accommodation (including control of rent) in such areas.

Department of Defence

Functions:

- International defence relations and defence co-operation
- Defense scientific research and development
- Defense procurement and purchasing
- Defense industry development and co-operation

- In Australia, both Department of Defence and Defence Production & Research are merged.

Merging of Ministry of Defence and Defence Production & Research should be kept separate in Pakistan due to geo-strategic and security dynamics.

<ul style="list-style-type: none">• Acquisition or requisitioning of property for Defence Services; imposition of restrictions upon the use of lands in the vicinity of such property and of works of Defence.• Pardons, reprieves and respites, etc., of all personnel belonging to the Armed Forces.• Survey of Pakistan.• Administrative and budgetary control of Federal Government Educational Institutions (Cantonments/Garrisons) Directorate and its Institutions.• Administration of Military Lands and Cantonments Group.• 15 to 22. Omitted vide S.R.O. 622 (I)/2013, (F.No. 4-8/2013-Min-I), dated 28.06.2013.• National Maritime policy.<ul style="list-style-type: none">(i) Matters relating to security of resources of the Maritime Zones of Pakistan including protection of human life and property.(ii) Pakistan Maritime Security Agency.(iii) National coordination of maritime activities.(iv) National Maritime Affairs Coordination Committee.<ul style="list-style-type: none">• Marine surveys and elimination of dangers to navigation.• Promotion of maritime disciplines.• International aspects:<ul style="list-style-type: none">(i) Matters arising out of the implementation of law of the Sea pertaining to Maritime Affairs.(ii) International negotiations, agreements and treaties (excluding those handled by other Divisions).(iii) Liaison with International Sea		
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Bed Authorities and other
International Agencies in the
Maritime field.

Ministry of Defence Production Functions:

- Laying down policies or guidelines on all matters relating to defence production.
- Procurement of arms, firearms, weapons, ammunition, equipment, stores and explosives for the defence forces.
- Declaration of industries necessary for the purpose of defence or for the prosecution of war.
- Research and development of defence equipment and stores.
- Co-ordination of defence science research with civil scientific research organizations.
- Indigenous production and manufacture of defence equipment and stores.
- Negotiations of agreements or MOUs for foreign assistance or collaboration and loans for purchase of military stores and technical know-how or transfer of technology.
- Export of defence products.
- Marketing and promotion of activities relating to export of defence products.
- Co-ordinate production activities of all defence production organizations or establishments.

Defence Production functions are performed by Department of Defence in Australia

Ministry of Finance, Revenue, Economic Affairs, Statistics and Privatization

Functions:

- Assessment of requirements; programming and negotiations for external economic assistance from foreign Governments and organizations
- Matters relating to IBRD, IDA, IFC, ADB and IFAD.
- Economic matters pertaining to the Economic and Social Council of the United Nations, Governing Council of UNDP, ESCAP (Economic and Social Commission for Asia and Pacific), Colombo Plan and OECD (DAC).
- Negotiations and coordination activities, etc., pertaining to economic cooperation with other countries (excluding RCD and IPECC).
- Assessment of requirements, programming and negotiation for securing technical assistance to Pakistan from foreign Governments organizations including nominations for EDI Courses.
- Omitted vide S.R.O. 622 (I)/2013, (F. No. 4-8/2013-Min-I), dated 28.06.2013.
- External debt management, including authorization of remittances for all external debt service, compilation and accounting and analysis of economic assistance from all foreign governments and organizations.
- Review and appraisal of international and regional economic trends and their impact on the national

Australian Bureau of Statistics (ABS)

Functions:

- The ABS publishes a suite of monthly and quarterly economic publications that are part of the core of the organisation's work program. These statistics are integral to the functioning of Australia's economy and impact areas such as interest rates, property prices, employment, value of the Australian dollar, commodity prices and many more areas. These publications include:
 - Consumer Price Index
 - National Accounts
 - International Trade of Goods and Services
 - Housing Finance
 - Retail Trade
 - Building Approvals
 - Labour Force
 - Wage Price Index
 - Lending Finance
 - Business Indicators
 - Job Vacancies
 - Sales of New Motor Vehicles
 - Private New Capital Expenditure and Expected Expenditure
 - Balance of Payments

- Economic Affairs and ABS are covered under Foreign Trade

Keeping in view the following functions could be added/revised;

- Retail Trade
- Business Indicators
- Job Vacancies

These functions are important to be added particularly after approval of CPEC project.

- Private New Capital Expenditure and Expected Expenditure

Like ABS, following reports on annual basis could prove a litmus of government performance, economic growth and prosperity of the country

<p>economy. Proposals concerning changes in International Economic Order.</p> <ul style="list-style-type: none">• Matters relating to transfer of technology under UNDP aid• Matters relating to International Islamic Development Bank.• Dealing and agreements with other countries and international organizations in matters relating to Population Planning Programmes.• 12 &13 Omitted vide SRO1088(I)/2011, (4-14/2011-Min-I) dated 09.12.2011.• International organizations and agreements relating to tourism.• Omitted vide SRO1088(I)/2011, (4-14/2011-Min-I) dated 09.12.2011.• Dealings, and agreements, with other countries and international organizations in the fields of social welfare.• Trust for voluntary organizations.• Relationship with UNESCO and participation in its activities, liaison with other international agencies and organizations in educational programmes.• Omitted vide SRO 1013(I)/2012 (F. No. 4-2/2012-Min-I) dated 16.08.2012.• Omitted vide SRO1088(I)/2011, (4-14/2011-Min-I) dated 09.12.2011.• Dealings and agreements with other countries and		
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<p>international organizations in the fields of health, drugs and medical facilities abroad.</p> <ul style="list-style-type: none">• Omitted vide SRO 1013(I)/2012 (F. No. 4-2/2012-Min-I) dated 16.08.2012• Scholarships/fellowships, training courses in health from International Agencies such as W.H.O. and UNICEF.• Dealing and agreements with international organizations in the fields of labour and social security.• Establishment Division• Regulation of all matters of general applicability to civil posts in connection with the affairs of the Federation. <p>(i) Formation of Occupational Groups.</p> <p>(ii) Policy and administration of-</p> <p>(a) All-Pakistan Unified Grades; and</p> <p>(b) Office Management Group (Federal Unified Grades).</p> <ul style="list-style-type: none">• Policy regarding recruitment to various grades.• Grant of ex-officio status to non-Secretariat officers. <p>(i) Training in Public Administration.</p> <p>(ii) Matters relating to-</p> <p>(a) Pakistan Administrative Staff College, Lahore;</p> <p>(b) National Institutes of Public Administration Karachi, Quetta and Peshawar;</p> <p>(c) Pakistan Academy for Rural Development, Peshawar; and</p> <p>(d) Civil Services Academy, Lahore.</p> <ul style="list-style-type: none">• Federal Government functions in regard to the Federal Public Service• Administrative Reforms.• Administration of the Civil		
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<p>Servants Act, 1973, and the rules made thereunder.</p> <ul style="list-style-type: none">• To act as Management Consultants to the Federal Government and to undertake case studies to solve specific management problems utilizing techniques like PERT, CPM, system analysis, operations research and O&M.• Review of organizations, functions and procedures of the Divisions, attached departments, all other Federal Government offices and departments, autonomous organizations and taken over industries with the objective of improving their efficiency.• Periodical review of staff strength in the Divisions, attached departments and all other Federal Government Offices.• Initiation of proposals for simplification of systems, forms, procedures and methods for efficient and economic execution of Government business, minimizing public inconvenience and evolution of built-in safeguards against corruption.• Training of Government functionaries in techniques like O&M, CPM, PERT, systems analysis and operations research both within the country and abroad• Promotion of the knowledge and use of O&M concepts, PERT and CPM techniques, systems analysis and operations research within all government offices and organizations.		
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- Idea award scheme.
- Pakistan Public Administration Research Centre.
- (a) Reorganization of a Division or an attached department or a change in the status of an Attached Department.
- (b) Organization, on a permanent basis of a working unit in a Division other than as a Section.
- Determination of the status of Government offices.
- 24 & 25 Omitted vide SRO788(I)/2011 (F.No.4-10/2011-Min-I) dated 23.08.2011.
- Omitted vide SRO 964(I)/2014 (F.No.4-5/2013-Min-I) dated 29.10.2014.
- Privatization policies.
- The Transfer of Managed Establishments Order, 1978 (P.O.12 of 1978)
- Administration of the Privatization Commission Ordinance, 2000 (LII of 2000)
- Negotiation with International organizations relating to the functions of Privatization in consultation with the Economic Affairs Division.
- Any item incidental or ancillary to the above.

Ministry of Federal Education and Professional Training

Functions:

- National Vocational and Technical Education Commission (NAVTEC).
- Academy of Educational Planning and Management (AEPAM), Islamabad.
- Federal Board of Intermediate and Secondary Education (FBISE), Islamabad.
- National Education Assessment Centre, Islamabad.
- Omitted vide SRO 964(I)/2014 (F.No.4-5/2013-Min-I) dated 29.10.2014.
- Omitted vide SRO 389 (I)/2013 dated 15.05.2013 (F.No.4-5/2013-Min-I).
- National Talent Pool, Islamabad.
- Youth Centres and Hostels
- All matters relating to National Commission for Human Development (NCHD) and National Education Foundation (NEF).
- Pakistan National Commission for UNESCO (PNCU).
- Higher Education Commission.
- External examination and equivalence of degrees and diplomas.
- Commission for standards for higher education.
- Pakistan technical assistance programme in the field of education.

Department of Education

Functions:

- The functions of the department were broadly classified into the following matters:
- Schools education policy and programs, including vocational education and training in schools, but excluding migrant adult education
- Schooling transitions policy and programs including career pathways
- Education and training transitions policy and programs
- Youth affairs and programs, including youth transitions
- Early childhood and childcare policy and programs
- Coordination of early childhood development policy and responsibilities
- Higher education policy, regulation and programs
- Policy, coordination and support for international education

In Pakistan we do not have a separate ministry to deal matters related to Youth Affairs, therefore, keeping in view the following functions could be added/revised;

- *Youth affairs and programs, including youth transitions*
- *Early childhood and childcare policy and programs*
- *Coordination of early childhood development policy and responsibilities*
- *Policy, coordination and support for international education*

**Ministry of Climate Change
Functions:**

- National Disaster Management Authority.
- Pakistan Environmental Protection Council.
- Pakistan Environmental Protection Agency.
- Pakistan Environmental Planning and Architectural Consultants Limited (PEPAC).
- Global Environmental Impact Study Centre, Islamabad.
- National policy, plans strategies and programmes with regard to disaster management including environmental protection, preservation, pollution, ecology, forestry, wildlife, biodiversity, climate change and desertification.
- Coordination, monitoring and implementation of environmental agreements with other countries, international agencies and forums.

**Department of Climate Change and
Energy Efficiency
Functions:**

- The department dealt with:
- Development and co-ordination of domestic and international climate change policy
- International climate change negotiations
- Design and implementation of emissions trading
- Mandatory renewable energy target policy, regulation and co-ordination
- Greenhouse emissions and energy consumption reporting
- Climate change adaptation strategy and co-ordination
- Coordination of climate change science activities

Climate Change portfolio could be extended to add Energy Efficiency or Alternate Energy.

Following functions could be added/revised;

- *International climate change negotiations*
- *Design & implementation of emissions trading*
- *Mandatory renewable energy target policy, regulation & coordination*
- *Climate change adaptation strategy and coordination*
- *Coordination of climate change science activities*

Ministry of Foreign Affairs

Functions:

- Relations and dealings with other countries.
 - Matters (other than those handled by other Divisions) relating to--
 - (a) international organizations and bodies and their decisions; and
 - (b) agreements and treaties with other countries.
 - Diplomatic, consular, trade and other representation abroad (Selection of officers for appointment as Commercial Secretaries, Attaches etc. shall continue to be made on the recommendations of the Special Selection Board and posting and transfer of such officer will be done by the Ministry concerned).
 - Declaration of war upon, and the making of peace with any country.
- (i) Offences against the laws of nations.
- (ii) [Deleted vide Cabinet Division Notification No.4-16/94-Min.I, dated 9.6.1996].
- Foreign and extra-territorial jurisdiction.
 - Negotiations for settlement of Kashmir dispute and implementation of agreements reached.
- (i) Administration of Foreign Service of Pakistan;
- (ii) Pakistan Missions abroad;
- (iii) Security and operation of cyber communications
- Visits of the Heads of States and foreign dignitaries to Pakistan and the Head of the Government of Pakistan to foreign countries.
- (i) Protocol and matters relating to foreign representatives in

Department of Foreign Affairs and Trade (DFAT)

Functions:

- The department provides foreign, trade and development policy advice to the government. We work with other government agencies to ensure that Australia's pursuit of its global, regional and bilateral interests is coordinated effectively.
- Work includes developing and implementing foreign, trade and development policy, negotiating international agreements, delivering an effective aid programme, and providing high quality consular assistance.

- In Australia, there is strong liaison between Foreign Affairs and Trade.

Keeping in view, in Pakistan, there is need to enhance operational coordination between Ministry of Foreign Affairs and Commerce.

Pakistan;

(ii) Federal Government Guest Houses.

(i) Policy regarding extradition to and from other countries.

(ii) Repatriation of Pakistan nationals from abroad (other than those handled by other Divisions).

- Foreign awards to Pakistanis.
- Pakistan Institute of International Affairs.
- Coordination of all work pertaining to Economic Cooperation Organization (ECO).
- Institute of Strategic Studies.
- Administration of Export Control on Goods, Technologies, Material and Equipment related to Nuclear and Biological Weapons and their Delivery System Act, 2004 (V of 2004).
- Omitted vide SRO1088(I)/2011, (4-14/2011-Min-I) dated 09.12.2011.
- Welfare of Pakistani students abroad and foreign students in Pakistan.

**Ministry of Housing & Works
Functions:**

- Acquisition of Federal Government buildings, except those under the Defence Division.
- Provision of Government owned office accommodation and residential accommodation, policy for acquisition, requisitioning and hiring of office and residential accommodation for officers and staff of the Federal Government.
- Fixation and recovery of rent of Government owned, hired and requisitioned buildings.
- Management of Federal lodges.
- Land and buildings belonging to the Federation wherever situated and revenues derived therefrom.
- Administration of the Federal Government Lands and Buildings (Recovery of Possession) Ordinance, 1965 (LIV of 1965).
- Matters relating to the Federal Government lands licenses to various cooperative housing societies in Karachi, except those under the Defence Division.
- Transfer of property, other than agricultural land, registration of deeds and documents.
- Administrative control of the National Housing Authority.
- National Housing Policy.
- Development of sites, construction, furnishing and maintenance of Federal Government buildings, except those under the Defence Division.

**Department of Housing & Works
Functions:**

- The functions of the Department were listed at its creation as:
- the design, estimate of cost, supervision and execution of all architectural and engineering works (both capital and maintenance) for the Commonwealth Government and such other works as were requested by a State or an authority of the Commonwealth or of a State;
- the inspection of all works and advice to the Department concerned as to necessary maintenance and the estimated cost of such maintenance;
- the formulation of proposals for the co-ordination of works projects independently initiated by two or more Departments;
- the formulation of town planning proposals in areas controlled by the Commonwealth in collaboration with other responsible Departments;
- technical advice in relation to Commonwealth works programs;
- the investigation, planning and development of such works of national importance as were referred to the Department by the Commonwealth government;
- technical advice to the Commonwealth in relation to works of a State, or of an authority of a State, in which the Commonwealth had a direct financial interest, and, if so directed by the Commonwealth Government, the design or execution of those works;
- collaboration with Commonwealth and State

- In Australia, submissions to the Defence Services of Works proposals or work plans (other than Defence Works) for which the Commonwealth was wholly or partially responsible, and which in the consideration of the Department, had strategic importance; and collaboration in research carried out by Commonwealth and State Departments or authorities in relation to works and the circulation of relevant data to interested Departments or authorities; and also the planning of conducting such kind of further research which the Department considers necessary in relation to matters affecting the planning, design and execution of work.

In Pakistan, similar functions could be incorporated but with the engagement of Ministry of Interior and Ministry of Defence.

- (i) coordination of civil works budget;
- (ii) execution of Federal Government works.
- Officers belonging to the Engineering Group.
 - Matters relating to the National Construction (Domestic) Limited.
 - Physical planning and human settlements including urban water supply, sewerage and drainage.

Departments and authorities and local authorities on regional and town planning insofar as it affected Commonwealth works;

- the submissions to the Defence Services of Works proposals or work plans (other than Defence Works) for which the Commonwealth was wholly or partially responsible, and which in the consideration of the Department, had strategic importance; and Collaboration in research carried out by Commonwealth and State Departments or authorities in relation to works and the circulation of relevant data to interested Departments or authorities; and also the planning and conduct of such further research as the Department considered necessary in relation to matters affecting the planning, design and execution of works.

Ministry of Industries & Production

Functions:

- National industrial planning and coordination.
- Industrial policy.
- Employment of foreign personnel in commercial and industrial enterprises.
- Federal agencies and institutions for:
 - promoting industrial productivity;
 - promoting of special studies in the industrial fields; and
 - Testing industrial products.
- Keeping a watch, from the national angle, over general price trends and supply position of essential commodities; price and distribution control over items to be distributed by statutory orders between the Provinces.
- Administration of the Essential Commodities, price control, profiteering and hoarding laws including distribution controls.
- Import and distribution of white oil.
- Explosive (excluding the administration of Explosive Substances Act, 1908) and safety measures under the Petroleum Act, 1934 and Rules made thereunder.
- Prescription and review of criteria for assessment of spare parts and raw materials for industries.
- Administration on law on Boilers.
- Administrative, financial, operational, personnel and commercial matters of Pakistan Garments Corporation.

Department of Industry & Science

Functions:

- Supporting science and commercialization,
- Growing business investment and improving business capability,
- Streamlining regulation and
- Building a high performance organization.

In Australia, the Department of Industry and Science supports science and commercialization

In Pakistan, commercialization of science needs emphasis. Ministry of IT and Telecommunications

- Ghee Corporation of Pakistan Limited, and Pakistan Edible Oils Corporation Limited.
- National Fertilizer Corporation, Lahore.
- Development of Industries (Federal Control) (Repeal) Ordinance, 1979.
- Economic Reforms (Protection of Industries) Regulation, 1972 (Regulation No. 125 of 1972).
- All matters relating to state industrial enterprises, especially, in basic and heavy industries, namely:-
 - (a) State Engineering Corporation, Karachi.
 - (b) State Cement Corporation, Lahore.
 - (c) Pakistan Automobile Corporation, Karachi.
 - (d) State Petroleum Refining and Petrochemical Corporation, Karachi.
 - (e) Federal Chemical and Ceramics Corporation, Karachi.
 - (f) Pakistan Steel Mills Corporation, Karachi.
 - (g) Pakistan Industrial Development Corporation (PIDC);
 - Any other industrial enterprises assigned to the Division.”

Ministry of Information, Broadcasting & National Heritage Functions:

- Policy relating to internal publicity on national matters including the administration of the provisions of the Post Office, Act, 1898, and section 5 (1) (b) of the Telegraph Act, 1885, in so far as they relate to the Press.
- Broadcasting including television.
- Production of films on behalf of Government, its agencies, Government controlled Corporations, etc.
- Press relations, including delegations of journalists and other information media.
- Provision of facilities for the development of newspapers industry.

(i) Policy regarding government advertisement; control of advertisement and placement;

(ii) Audit of circulation of newspapers.

- Administration of the Newsprint Control Ordinance, 1971.
- National Anthem
- Liaison and coordination with agencies and media on matters concerning Government policies and activities.
- Administration of the Information Group.
- External Publicity.
- Pakistan National Centers.

(i) Administration of-

(a) Pakistan Broadcasting Corporation Act, 1973;

(b) Associated Press of Pakistan (Taking Over) Ordinance, 1961; and

(c) Pakistan Electronic Media Regulatory Authority (PEMRA).

(ii) Matters relating to

Department of Communications Functions:

- Advise the Australian Government about the communications industry—television, radio, Internet, phone, post, and the changes in digital technologies.
- Undertake analysis, provide advice and develop and deliver programs so Australians can enjoy the benefits of modern communications.

In Australia, digital technologies are legislated, the following function could be added/ revised;

- *Legislation of Digital Technologies including use of Social Media /Webpages /Search engines should be added. The Legislation could be developed in coordination with Ministry of Law and Justice.*

(a) The Pakistan Television Corporation; and

(b) The Shalimar Recording Company.

- Training facilities for Radio and Television personnel.
- Special Selection Board for selection of Press Officers for posting in Pakistan Missions abroad.
- Establishment of tourists centers abroad.
- Administration of the Newspapers Employees (Conditions of Service) Act, 1973(LVIII of 1973).

(i) National Institute of Folk and Traditional Heritage of Pakistan (Lok Virsa).

(ii) Pakistan National Council of Arts.

Cultural pacts and protocols with other countries.

- International agreements and assistance in the field of archaeology, national museums and historical monuments declared to be of national importance.
- Federal Land Commission.
- Quaid-e-Azam Papers Wing.
- Pakistan Academy of Letters.
- National Language Authority, Urdu Dictionary Board and Urdu Science Board.
- National and other languages used for official purposes.
- Quaid-e-Azam Academy.
- Aiwan-i-Iqbal and Iqbal Academy Pakistan.
- Quaid-e-Azam Mazar Management Board (QMMB);
- Quaid-e-Azam Memorial Fund.

**Ministry of Information
Technology and
Telecommunication**

Functions:

- Preparation of an overall integrated plan as well as formulation of policy for the development and improvement of Information Technology and Telecommunications, including related infrastructure, in Pakistan.
- Co-ordination with the Provincial Governments, autonomous bodies, private sector, international organizations and foreign countries in respect of information technology and telecommunications.
- Human resource development in the field of information technology and telecommunications.
- Promotion of information technology applications.
- Providing guidelines for the standardization of software for use within the Government.
- Planning, policy making and legislation covering all aspects of telecommunications excluding radio and television and issuance of policy directives.
- Matters relating to Pakistan Computer Bureau, Pakistan Software Export Board and the Electronic Government Directorate.
- All matters relating to National Telecommunication Corporation (NTC), Telecommunications Foundation (TF), Special Communications Organization (SCO), Virtual

Ministry of IT and Telecommunications, Government of Pakistan covers the functions performed by Department of Science and IT and Department of Communication, Australia

University (V.U) and Electronic Certification Accreditation Council.

- The administration of the Prevention of Electronic Crimes Ordinance 2007, and the rules made there under.
- Safeguard interest of Government of Pakistan in entities having public shares or government equity like PTCL, USF Co & ICT R&D Co.

Ministry of Interior and Narcotics Control

Functions:

- Internal security; matters relating to public security arising out of dealings and agreements with other countries and international organizations.
- Preventive detention for reasons of State connected with defence, external affairs or the security of Pakistan or any part thereof; and for reasons, connected with the maintenance of public order or the maintenance of supplies and services essential to the community; persons subjected to such detention.
- Nationality, citizenship and naturalization.
- Admission of persons into, and expulsion of persons from Pakistan, including:-
 - (a) policy regarding entry, exit and sojourn of foreigners and aliens; and
 - (b) regulation of movement in Pakistan of persons not domiciled in Pakistan.
 - Admission of persons into, and departure of persons from Pakistan, including:-
 - (a) policy regarding immigration;
 - (b) passports, visas, permits for entries and exits and other such certificates; and
 - (c) extradition and expulsions from Pakistan.
 - Policy regarding censorship; prescription of books and publications in consultation with the Education Division, where necessary.
 - National Database and National Data Warehouse for issuance of National Identity Cards, Pakistan Origin Cards and Aliens

Ministry of Home Affairs or Interior Functions:

- The Home Affairs or Interior portfolio was responsible for various internal matters, not handled by other ministries. In due course other portfolios were established that took over functions from it, including:
 - Transport from 1928 to 1932 and continuously since 1941
 - Immigration since 1945
 - Agriculture or Primary Industry since 1942
 - Industry from 1928 to 1945 and since 1963
 - It was re-established in 2007 bringing together agencies such as the Australian Customs Service (including the Border Protection Command), the Australian Federal Police and the Australian Security Intelligence Organization, which were previously the responsibility of the Minister for Justice and Customs and the Attorney-General. The Minister for Home Affairs also has an influence on the Australian Office of Film and Literature Classification. The border responsibilities moved to the newly created Minister for Immigration and Border Protection in 2013, the others returning to the Attorney-General and Minister for Justice.

In Australia, there is a strong liaison and coordination between Ministry of Law and Justice and Ministry of Home Affairs.

- *Keeping in view, additional function of coordination and liaison between Ministry of Law & Justice could foster speedy and timely decision making in justice process.*

<p>Registration Cards.</p> <ul style="list-style-type: none">• Security measures for the Federal Secretariat and Attached Departments and Subordinate Offices.• Pardons, reprieves, respites, remissions, commutation, etc. (excluding personnel belonging to the Armed Forces), issuance of warrant of execution of death sentence.• Police Commission and Police awards.• Policy coordination of and higher training in Civil Defence and A.R.P. matters.• Pakistan Flag, Coat of Arms, monograms, seals etc.; Standard Time for Pakistan; public holidays; Gazette of Pakistan.• Warrant of Precedence; celebrations and ceremonial parades (other than those of Armed Forces); action to be taken on the death of high officials; civil uniform rules.• Coordination of policy matters relating to Police.• Coordination of anti-smuggling measures.• Matters relating to Federal Police Forces, their establishment etc.• Administrative Control of the Civil Armed Forces (i.e. Frontier Corps including Balochistan Constabulary and Frontier Constabulary) Rangers and Coast Guards.• Arms Act (jurisdictions to Federal areas).• Border incidents and disputes.• Permission to Government servants to visit India.• Political asylum.• Genocide.		
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- Surrender of criminals and accused persons to Government outside Pakistan.
- Special studies of penal reforms in the context of national mores and requirements; coordination of reforms by the Provinces and provisions of facilities for professional and technical training of jail staff, at home and abroad; and dealing with such items pertaining to prisons, etc., as are embodied in the Federal and Provincial Subjects.
- Protection and maintenance of non-Muslim shrines in Pakistan and pilgrimages from India.
- Administrative Control of National Police Academy.
- All Administrative matters relating to Federal Investigation Agency.
- Investigation and prosecution of cases falling under the Schedule appended to the Federal Investigation Agency Act, 1974.
- To act as National Central Bureau to keep liaison with the INTERPOL.
- Anti-Corruption laws, [except the National Accountability Ordinance, 1999 (XVIII of 1999)].
- Omitted vide SRO 226(I)/2010 (F.No.4-4/2007-Min-I), dated 02.04.2010.
- Islamabad Capital Territory Administration.
- Omitted vide S.R.O.294(I)/2011. (F.No.4-5/2011-Min-I), dated 08.04.2011.
- Policy on all aspects of narcotics and dangerous

<p>drugs, such as production, processing, marketing, import, export and transshipment, trafficking etc., in conformity with national objectives, laws and international conventions and agreements.</p> <ul style="list-style-type: none">• Legislation covering all aspects of narcotics and psychotropic substances, and matters ancillary thereto, in consultation with the Ministries/Divisions, etc., concerned.• Bilateral and multilateral cooperation with foreign countries against narcotics trafficking and all other international aspects of narcotics including negotiations for bilateral and multilateral agreements for mutual assistance and cooperation in the field of enforcement of narcotics laws.• Coordination of aid/assistance from foreign countries and of narcotics control interdiction for poppy crop substitution• Policy on drug education, treatment and rehabilitation of narcotics/drugs addicts and grants-in-aid to Non-Governmental Organizations (NGOs) engaged in these fields.• Inter-Provincial coordination on all aspects of narcotics and dangerous drugs.• Monitoring of the implementation of policies on all aspects of narcotics and dangerous drugs.• Regulation of administrative, budgetary and other matters of Pakistan• Narcotics Control Board.		
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Ministry of States & Frontier Regions (SAFRON)

Functions:

Tribal Areas (FATA) –

- Administrative and political control in the Federally Administered Tribal Areas (FATA);
- Development plans and programmes of Federally Administered Tribal Areas;
- All matters relating to the FATA Development Corporation;
- Issues of policy directives to the Governments of Khyber Pakhtunkhwa and Balochistan regarding Tribal Areas;
- Matters relating to the Durand Line;
- Anti-subversion measures;
- Agreement with the tribes;
- Application of laws to, regulation for, and alterations in Tribal Areas;
- Administrative reforms;
- Issue of import licenses to the tribes;
- Visits of foreigners to Tribal Areas;
- Policy regarding detribalization of the Tribal Areas;
- Powindah Policy;
- Payment of Maliki Allowance and individual service allowance; and
- Nomination of candidates from the federally Administered Tribal Areas for admission to various Medical Colleges against seats reserved for those areas.
- Administrative control of the contingents of Khassadars and Levies.
- Employment of the

Department of Aboriginal and Torres Strait Islander and Multicultural Affairs

Functions:

- Government agencies and companies to broker job opportunities for Aboriginal people, Torres Strait Islander people and people from culturally and linguistically diverse backgrounds across various sectors of the economy
- Assist aspiring home owners in remote Aboriginal and Torres Strait Islander communities to move towards home ownership, creating greater wealth and economic opportunity by facilitating Expressions of Interest with communities, conducting analysis of applications and working with Indigenous Business Australia and the Department of Housing and Public Affairs.

Like Department of Aboriginal and Torres Strait Islander and Multicultural Affairs, Australia; the FATA Secretariat under Ministry of SAFRON, at Federal level could enhance functional capacity and development by;

- *Broker job opportunities for the people of FATA, and people from culturally and linguistically diverse backgrounds across various sectors of the economy.*
- *Assist aspiring people of FATA communities to move towards home ownership, creating greater wealth and economic opportunity by facilitating Expressions of Interest (EoI) with communities, conducting analysis of applications and working with Ministry of Housing.*

contingents at (2) above in the Tribal Areas of Khyber Pakhtunkhwa and Balochistan.

- Postings and transfers of Officers in the Federally Administered Tribal Areas.
- Afghan refugees.
- Affairs of the former and acceding States.
- Mainstreaming population factor in development planning process, in the Federally Administered Tribal Areas.
- Management and distribution of Zakat and Ushr in the Federally Administered Tribal Areas and the related and ancillary matter including distribution setup and monitoring / auditing thereof.
- Coordinating medical arrangements and health delivery systems for the Afghan refugees.

Ministry of Overseas Pakistanis & Human Resource Development

Functions:

- National policy, planning and coordination regarding manpower development and employment promotion for intending overseas workers.
- Preparation of short and long-term programmes for manpower development and employment promotion abroad.
- Research into problems of overseas Pakistanis; promotion and coordination of measures best suited to resolving them and motivating Pakistani citizens abroad to strengthen their links with the mother country.
- Policy for linkages between the training of workers/labour force with the latest requirements abroad.
- Linkage of training imparted at training institutes like National Training Bureau, Pakistan Manpower Institute etc with the efforts for increase in manpower export through Overseas Employment Corporation and Bureau of Emigration and Overseas Employment. This would also include close coordination and linkage with the Community Welfare Attaches abroad.
- Welfare of Pakistani emigrants abroad and their dependents in Pakistan.
- Periodic assessment, review and analysis of manpower resources and employment requirements overseas.
- Administrative control of Overseas Pakistanis

Ministry of Overseas Pakistanis and Human Resource Development, Pakistan covers the functions performed by Department of Science and IT and Department of Communication, Australia

<p>Foundation.</p> <ul style="list-style-type: none">• Special Selection Board for selection of Community Welfare Attaches for posting in Pakistan Missions abroad. <p>Administration of:</p> <ul style="list-style-type: none">• (a) the Emigration Ordinance, 1979, (XVIII of 1979) and;• (b) the Control of Employment Ordinance, 1965 (XXXII of 1965);• (c) the Workers Welfare Fund Ordinance, 1971 (XXXVI of 1971);• (d) the Companies Profits (Workers Participation) Act, 1968 (XII of 1968); and• (e) the Employees' Old Age Benefits Act, 1976 (XIV of 1976) including supervision and control of the employees ' old age benefits institutions. <p>Administrative control of:</p> <ul style="list-style-type: none">• Overseas Employment Corporation; and Bureau of Emigration and Overseas Employment.• Foreign Employment and Emigration.• Administration of the Industrial Relations Act, 2012 (X of 2012), keeping a watch on labour legislation from international perspective		
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Ministry of Law, Justice and Human Rights

Functions:

- Advice to Divisions on all legal and constitutional questions arising out of any case and on the interpretation of any law.
- Advice to Provincial Governments on legal and legislative matters.
- Drafting, scrutiny and examination of Bills, Ordinances, and all legal and other instruments.
- Dealings and agreements with other countries and International organizations in judicial and legal matters.
- Arrangements for the publication and translation of Federal Laws and other statutory rules and orders; copyright in Government Law publications.
- Adaptation of existing laws to bring them in conformity with the Constitution.
- Legal proceedings and litigation concerning the Federal Government except the litigation concerning Revenue Division.
- Administrative control of the Income Tax Appellate Tribunal and the Customs, Central Excise and Sales Tax Appellate Tribunal.
- Special Judges under the Criminal Law Amendment Act, 1958.
- Federal Government functions in regard to the Supreme Court, Supreme Judicial Council, High Courts, Federal Shariat Court, Federal Ombudsman, Tax Ombudsman, Insurance Ombudsman and Banking Mohtasib.

Department of Law and Justice Functions:

- The Justice portfolio consists of business units and statutory entities aligned under eight key functions;
- This includes all police and prosecution functions, administration of the court system, provision of the prison and community corrections services, administration of various tribunals and agencies established to protect citizens' rights, emergency management, provision of emergency services, policy on racing and gaming issues and the provision of legal advice to government.
- The Department of Justice encompasses
 - police;
 - courts;
 - prisons;
 - emergency services;
 - regulation of gaming,
 - racing,
 - liquor licensing, and trade measurement; and victims' services.
- The department's activities also cover the drafting of legislation and the administration of various tribunals and programs to protect citizens' rights.

- Attorney General and other Law Officers of the Federation.
- Federal functions in respect of the Family Law Ordinance and the Conciliation Courts Ordinance.
- Consultation with the Attorney General for Pakistan, etc.
- Administrative Courts for Federal subjects.
- Wills, intestacy and succession in respect of Federal areas, save as regards agricultural land.
- Bankruptcy and insolvency, administrator general and official trustees in respect of Federal areas.
- Arbitration in respect of Federal areas and International arbitration.
- Trust and trustees in respect of Federal areas.
- Administrative Control of Law Colleges
- Representations under Article 32 of the Establishment of the Office of Wafaqi Mohtasib (Ombudsman) Order, 1983 (P.O. No.1 of 1983) and section 32 of the Establishment of Office of Federal Tax Ombudsman Ordinance, 2000 (XXXV of 2000).
- Administrative Control of Pakistan Law and Justice Commission.
- Administrative Control of Federal Judicial Academy.
- Federal Government functions in regard to the

<p>National Accountability Bureau.</p> <ul style="list-style-type: none">• National Accountability Ordinance, 1999 (XVIII of 1999.)• Ombudsperson appointed under section 7 of “Protection against Harassment of Women at the Workplace Act, 2010 (IV of 2010).• Review of human rights situation in the country including implementation of laws, policies and measures.• Coordination of activities of Ministries, Divisions and Provincial Governments in respect of human rights.• Initiatives for harmonization of legislation, regulations and practices with the international human rights covenants and agreements to which Pakistan is a party and monitoring their implementation.• Obtaining information, documents and reports on complaints and allegations of human rights violations, from Ministries, Divisions, Provincial Governments and other agencies.• Refer and recommend investigations and inquiries in respect of any incident of violation of human rights.• Pursuing or defending issues, complaints, representations and matters for and against Pakistan relating to human rights before any official or non-Governmental organizations, body or forum in Pakistan and, in consultation with Foreign Affairs Division, before any international organization and foreign		
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Government or non-Governmental organization.

- Representation of Pakistan in international bodies, organizations and conferences relating to human rights in consultation and conjunction with Foreign Affairs Division.
- Developing and conducting information programmes to foster public awareness of human rights, laws and remedies available against the abuse of human rights.
- Formulating programmes of teaching of human rights at educational institutions.
- Provision of facilities for professional and technical training at home and abroad relating to human rights issues.
- Administrative control of the Tribunal for disadvantaged persons.
- Human rights NGOs.
- Representing Pakistan at international and bilateral level, involving all gender related matters;
- National Commission for Women.
- Issuance of legal opinion for disbursement and drawdown.
- Council of Islamic Ideology.

Ministry of Textile Production

Functions:

- Textile Industrial Policy.
- Coordination and liaison with Federal Agencies/Institutions, Provincial Governments and Local Government entities for facilitation and promotion of the textile sector.
- Liaison, dialogues, negotiations, except trade negotiations, and cooperation with international donor agencies and multilateral regulatory and development organizations with regard to textile sector.
- Setting of standards; and monitoring and maintaining vigilance for strict compliance of the standards throughout production and value chain.
- Textile related statistics, surveys, commercial intelligence, analysis and dissemination of information and reports on international demand patterns, market access etc.
- Linkages with cotton and textile producing countries.
- Training, skill development, research for quality improvement and productivity enhancement throughout the production/value chain.
- Management of Textile Quotas.
- Administrative control of

Federal Textile Board, Textile Commissioner's Organization, Synthetic Fiber Development and Application Centre and Plastic Technology Center (PTC), Karachi, Textile City (Projects), Karachi/

Department of Industry and Science, Australia covers the functions performed by Ministry of Textile Production, Pakistan

Faisalabad, National Textile University, Faisalabad. Directorate General of Textiles & Quota Supervisory Council, All textiles related EPB/EDF funded institutes concerned with skill development in various sub-sectors of textile industry.

- Textile Testing Laboratory, Faisalabad.
- Garment City Projects at Lahore, Faisalabad and Karachi.
- Pakistan Cotton Standards Institute, Karachi.
- Cotton Hedge Markets.
- Administrative Control of Pakistan Central Cotton Committee.

Ministry of Inter Provincial Coordination (IPC)

Functions:

- General coordination between the Federal Government and the Provinces in the economic, cultural and administrative fields.
- Promoting uniformity of approach in formulation of policy and implementation among the Provinces and the Federal Government in all fields of common concern.
- Discussions of policy issues emanating from the Provinces which have administrative or economic implications for the country as a whole.
- All Secretarial work for Council of Common Interests and their committees.
- Any other matter referred to the Division by a Province or any of the Ministry or Division of the Federal Government.
- Omitted vide SRO 1088(I)/2011, (4-14/2011-Min-I) dated 09.12.2011.
- Omitted vide SRO 850(I)/2014, (4-5/2013-Min-I) dated 25.09.2014.
- Malam Jabba Ressorst Ltd.
- Pakistan Veterinary Medical Council Islamabad.
- Omitted vide SRO 1088(I)/2011, (4-14/2011-Min-I) dated 09.12.2011.
- Inter Board Committee of Chairmen, Islamabad.
- Omitted vide SRO 1088(I)/2011, (4-14/2011-Min-I) dated 09.12.2011.
- Medical, nursing, dental, pharmaceutical, paramedical

Department of PM & Cabinet, Australia covers the functions performed by Ministry of Inter Provincial Coordination (IPC), Pakistan

and allied subjects;
(a) education abroad; and
(b) educational facilities for backward areas and for foreign nationals, except the nomination of candidates from Federally Administered Tribal Areas for admission to Medical College.

- Omitted vide SRO 1088(I)/2011, (4-14/2011-Min-I) dated 09.12.2011.
- Transferred to Human Resource Development Division vide S.R.O. No. 1001(I)2011, (F.No.4-10/2011), dated 27-10-2011}.
- Omitted vide SRO788(I)/2011 (F.No.4/10-2011-Min-I) dated 23.08.2011.
- Legislation covering all aspects of sports affairs and matters ancillary thereto.
- Administrative control of Board established for the promotion and development of sports under the Sports (Development and Control) Ordinance, 1962 (XVI of 1962).
- Pakistan Sports Board (PSB).
- Pakistan Cricket Board (PCB).
- International exchange of students and teachers, foreign studies and training and international assistance in the field of education.
- Omitted vide SRO 389 (I)/2013 dated 15.05.2013 (F.No.4-5/2013-Min-I).
- Dealing with countries & international org. in matters relating to Youth Exchange Programmes (External), National Internship Programmes & National Volunteer Movement.

**Ministry of Parliamentary Affairs
Functions:**

- Majlis-e-Shoora (Parliament), summoning of either House or both Houses or Joint sitting of Majlis-e-Shoora (Parliament) and prorogation thereof.
- Dissolution of the National Assembly.
- Liaison between the Divisions and Majlis-e-Shoora (Parliament) in respect of official and non-official business; priority of official business.
- Follow up of the assurances, promises and undertakings given by the Federal Government on the floor of the House with a view to their implementation by the Divisions concerned.
- Submission of Bills passed by Majlis-e-Shoora (Parliament) or by the National Assembly to President for his assent.
- Legislation pertaining to privileges of Majlis-e-Shoora (Parliament) and members of Majlis-e-Shoora (Parliament), salaries and allowances of the Chairman and Deputy Chairman of the Senate, Speaker and Deputy Speaker of the National Assembly and members of Majlis-e-Shoora (Parliament).
- Legislation pertaining to the Leader of the House and the Leader of the Opposition, provision of staff and other facilities for the Leader of the House.
- Rules of Procedure of either House or Joint Sitting of Majlis-e-Shoora (Parliament).

Department of PM & Cabinet, Australia covers the functions performed by Ministry of Parliamentary Affairs, Pakistan

- Legislation pertaining to punishment of persons who refuse to give evidence or produce documents before committees of National Assembly or the Senate.
- Appointment and terms and conditions of Federal Parliamentary Secretaries.
- Legislative business relating to the Election Commission.
- Public Affairs / Grievances Wing.

Ministry of Petroleum & Natural Resources

Functions:

- All matters relating to oil, gas and mineral at the national and international levels, including-
 - (i) policy, legislation, planning regarding exploration, development and production;
 - (ii) import, export, refining, distribution, marketing, transportation and pricing of all kinds of petroleum and petroleum products;
 - (iii) matters bearing on international aspects;
 - (iv) Federal agencies and institutions for promotion of special studies and development programmes.
- Geological Surveys.
 - (i) Administration of Regulation of Mines and oil fields and Mineral Development (Federal Control), Act, 1948, and rules made thereunder, in so far as the same relate to exploration and production of petroleum, transmission, distribution of natural gas and liquified petroleum gas, refining and marketing of oil;
 - (ii) Petroleum concessions agreements for land, off-shore and deep seas areas;
 - (iii) Import of machinery, equipment, etc., for exploration and development of oil and natural gas.
 - (iv) Administration of Marketing of Petroleum Products (Federal Control) Act, 1974, and the rules made thereunder;
 - (v) Matters relating to Federal investments and undertakings wholly or partly owned by the Government in the field of oil, gas and minerals, excepting those assigned to the Industries and Production Division.

Department of Mining & Petroleum Environment Division

Functions:

The role of the Department of Mines and Petroleum' Environment Division is to:

- Administer the environmental aspects of State and Commonwealth mineral and petroleum legislation
- Provide environmental assessment, audit and monitoring services for the resources industry
- Provide incident investigation services and initiate the Department's enforcement policy as required
- Liaise with core stakeholders and benchmark the Division's performance against customer expectations

In Australia, Department of Mining & Petroleum Environment Division functions to provide environmental assessment, audit and monitoring services for the resources industry.

Functions to provide environmental assessment, audit and monitoring services for the resources industry should be added and coordinated with Ministry of Climate Change, Pakistan.

- Administration of
 - (i) the Petroleum Products (Development Surcharges) Ordinance, 1961, and the rules made thereunder;
 - (ii) the Natural Gas (Development Surcharges) Ordinance, 1967, and the rules made thereunder;
 - (iii) The Esso Undertakings (Vesting) Ordinance, 1976 ; and
 - (iv) Hydrocarbon Development Institute of Pakistan Act, 2006 (I of 2006) and the rules made thereunder
- (i) Coordination of energy policy, including measures for conservation of energy and energy statistics;
- (ii) Omitted vide SRO No.802 (1)/2001, dated 27.11.2001.
- (iii) Secretariat of National Energy Policy Committee.
 - Chief Inspector of Mines, Islamabad.

Ministry of Planning, Development and Reform Functions:

- Preparation of comprehensive National Plan for the economic and social development of the country;
- (ii) Formulation, within the framework of the National Plan, of an annual plan and an annual development programme; and
- (iii) Recommendations concerning orderly adjustments therein in the light of new needs, better information and changing conditions.
- Monitoring the implementation of all major development projects and programmes; identification of bottlenecks and initiation of time remedial action.
 - Evaluation of on-going and completed projects.
 - Review and evaluation of the progress achieved in the implementation of the National Plan.
 - Identification of regions, sectors and sub-sectors lacking adequate portfolio of projects and taking steps to stimulate preparation of sound projects in those areas.
 - Continuous evaluation of the economic situation and coordination of economic policies.
 - Organization of research in various sectors of the economy to improve the data base and information as well as to provide analytical studies which will help economic decision making.
 - Association with the Economic Affairs Division in matters pertaining to

Department of Infrastructure & Regional Development Functions:

Matters dealt with by the department include:

- infrastructure planning and coordination;
- transport safety;
- land transport;
- civil aviation and airports;
- maritime transport including shipping; administration of Australian territories;
- constitutional development of the Northern Territory and the Australian Capital Territory;
- regional programs;
- regional development;
- local government matters; and regional policy.

In Australia, following functions are dealt by Department of Infrastructure & Regional Development;

- transport safety;
- land transport;
- civil aviation and airports.

In Pakistan, these functions are dealt by separate Ministries;

- transport safety;

Ministry of Interior, Ministry of Communication, Ministry of Ports & Shipping and Ministry of Defense

- land transport;

Ministry of Interior, Ministry of Communication and Ministry of Defense

- civil aviation and airports;

Ministry of Interior, and Ministry of Defense with slight involvement of Ministry of Communication

These functions could be incorporated under Ministry of Inter-Provincial Coordination (IPC.)

<p>external assistance in individual projects, from the stage prior to preliminary discussion up to the stage of final signing of documents with aid-giving agencies.</p> <ul style="list-style-type: none">• Development of appropriate cost and physical standards for effective technical and economic appraisal of projects.• Coordination of Social Action Programme with World Bank and other donor Agencies.• National Logistics Cell.• Administrative control of-- <p>(i) Economists and Planners Group;</p> <p>(ii) Pakistan Institute of Development Economics; and</p> <p>(iii) Overseas Construction Board.</p> <p>(iv) National Fertilizer Development Center (NDFC).</p> <p>(v) Pakistan Planning and Management Institute (PPMI).</p> <p>(vi) Jawaid Azfar Computer Center (JACC).</p> <ul style="list-style-type: none">• The Planning, Development and Reform Division shall act as the Secretariat of the Planning Commission which is the apex planning and coordination body under the Chairmanship of the Prime Minister. The relationship between the Planning Commission and the Planning, Development and Reform Division will be as defined in Cabinet Division's Resolution No.4-6/2006-Min.I, dated 30th October, 2013.• Omitted vide SRO 389 (I)/2013 dated 15.05.2013 (F.No.4-5/2013-Min-I).• Omitted vide SRO 389 (I)/2013 dated 15.05.2013		
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<p>(F.No.4-5/2013-Min-I).</p> <ul style="list-style-type: none">• Omitted vide SRO 389(I)/2013 dated 15.05.2013 (F.No.4-5/2013-Min-I).• 17-20. Omitted vide SRO1088(I)/2011, (4-14/2011-Min-I) dated 09.12.2011.• Omitted vide SRO 389 (I)/2013 dated 15.05.2013 (F.No.4-5/2013-Min-I).		
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<p>Ministry of National Health, Regulations and Coordination Functions:</p> <ul style="list-style-type: none">• Pakistan Medical and Dental Council.• Pakistan Council for Nursing.• College of Physicians and Surgeons.• National Councils for Tibb and Homeopathy.• Pharmacy Council of Pakistan.• National associations in medical and allied fields such as Pakistan Red Crescent Society and TB Association.• Directorate of Central Health Establishment.• Drug Regulatory Authority of Pakistan.• International aspects of medical facilities and public health, International Health Regulations, health and medical facilities abroad.• National Institute of Health.• National Health Emergency Preparedness and Response Network.• Pakistan Medical Research Council.• Health Services Academy, Islamabad.• Coordination of Vertical Health Programmes including interaction with GAVI, EPI and the Global Fund for AIDS, TB, Hepatitis and Malaria.• National Planning and Coordination in the field of health.• Planning and Development Policies pertaining to Population Programmes in the country.• Matters relating to National	<p>Department of Health & Aging Functions:</p> <ul style="list-style-type: none">• According to the Administrative Arrangements Order (AAO) made on 26 November 2001, the Department dealt with:• Services for the aged, including care takers• Public health and medical research• Health promotion and disease prevention• Primary health care of Aboriginal and Torres Strait Islander people• Pharmaceutical benefits• Health benefits schemes• Specific health services, including human quarantine• National drug abuse strategy• Regulation of quality of therapeutic goods• Notification and assessment of industrial chemicals• Gene technology regulation	<p>Following functions could be added:</p> <ul style="list-style-type: none">• <i>Like Primary health care of Aboriginal and Torres Strait Islander people, a health care policy could be define for FATA</i>• <i>Pharmaceutical benefits</i>• <i>Health benefits schemes</i>• <i>Specific health services, including human quarantine</i>• <i>National drug abuse strategy</i>• <i>Regulation of quality of therapeutic goods</i>• <i>Notification and assessment of industrial chemicals</i>• <i>Gene technology regulation</i>
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Trust for Population Welfare and National Institute of Population Studies.

- Mainstreaming population factor in development planning.
- Directorate of Central Warehouse and Supplies, Karachi.

Ministry of Kashmir Affairs and Gilgit-Baltistan

Functions:

- Policy, Planning and Development for Gilgit-Baltistan.
- Co-ordination with the Government of Gilgit-Baltistan and Gilgit-Baltistan Council.
- Co-ordination with the Azad Government of the State of Jammu and Kashmir and the AJ&K Council.
- Matters relating to the Settlement of Kashmir dispute, other than those falling within the purview of the Foreign Affairs Division.
- Administration of Jammu and Kashmir State Property in Pakistan.
- Processing of development schemes reflected in the PSDP of M/o Kashmir Affairs and Gilgit-Baltistan at the level of CDWP and ECNEC.
- Co-ordination between the Federal Government Organizations and the Government of Gilgit-Baltistan and the Gilgit-Baltistan Council.
- Mainstreaming population factor in development planning process, in Azad Jammu and Kashmir and Gilgit-Baltistan.
- Management and distribution of Zakat and Ushr in Azad Jammu and Kashmir and Gilgit-Baltistan and the related and ancillary matters.

Like Department of Aboriginal and Torres Strait Islander and Multicultural Affairs, Australia; the Ministry of Kashmir Affairs and Gilgit-Baltistan, could enhance functional capacity and development by;

- *Broker job opportunities for the people of KA-GB, and people from culturally and linguistically diverse backgrounds across various sectors of the economy.*
- *Assist aspiring people of KA-GB communities to move towards home ownership, creating greater wealth and economic opportunity by facilitating expressions of Interest with communities, conducting analysis of applications and working with Ministry of Housing.*

Ministry of Railways

Functions:

- All matters pertaining to Pakistan Railways.
- Movement and priority in respect of Defence traffic.
- Maintenance of railway lines for strategic reasons.
- Negotiations with international organizations and other countries and implementation of agreements, with them.
- Coordination of development projects of railways as a part of the national development programme.
- Standardization and specifications of materials and stores.
- Overall efficiency and safety of railways.
- Coordination of rail movements into and from Ports.

Department of Infrastructure & Regional Development, Australia covers the functions performed by Ministry of Railways, Pakistan

Ministry of Religious Affairs & Inter Faith Harmony

Functions:

- Pilgrimage beyond Pakistan; Muslim pilgrims visits to India.
- Ziarat and Umra.
- Welfare and safety of pilgrims and zairian.
- Administrative control of the Haj Directorate at Jeddah and dispensaries in Makkah and Medina.
- Islamic studies and research including holding of seminars, conferences, etc., on related subjects.
- Training and education of Ulemas and Khatibs etc.
- Error-free and exact printing and publishing of the Holy Quran.
- Exchange of visits of scholars of Islamic learning and Education, international conferences/seminars on Islamic subject and liaison with foreign and international bodies and institutions.
- Ruet-e-Hilal.
- Tabligh.
- Omitted Vide SRO. 850(I)2014 (F.No. 4-5/2013-Min-I) 25-09-2014.
- Observance of Islamic Moral Standards.
- Donations for religious purposes and propagation of Islamic Ideology abroad.
- Marriage and divorce, infants and minor's adoption.
- Auqaf.
- Collection of Zakat and Ushr, disbursement of Zakat and Ushr to the Provinces and other areas as per formula approved by Council of Common

Functions of Ministry of Religious Affairs & Inter Faith Harmony, Pakistan are covered by 'Multicultural Section' of Department of Aboriginal and Torres Strait Islander and Multicultural Affairs, Australia.

<p>Interests.</p> <ul style="list-style-type: none">• Policy and legislation with regard to interfaith harmony.• International agreements and commitments in respect of all religious communities and implementation thereof.• Representation of Pakistan at UN Sub-Commission on Prevention of Discrimination to Minorities.• Minorities' Welfare Fund.• National Commission for Minorities.• Evacuee Trust Property Board.		
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Ministry of Water & Power

Functions:

- Matters relating to development of water and power resources of the country.
- Indus Waters Treaty, 1960, and Indus Basin Works.

(a) Water and Power Development Authority;

(b) Matters relating to electric utilities.

- Liaison with international engineering organizations in water and power sectors, such as International Commission on Large Dams, International Commission on Irrigation and Drainage and International Commission on Large Power Systems(Cigre).
- Federal agencies and institutions for promotion of special studies in water and power sectors.

(a) Electricity;

(b) Karachi Electric Supply Corporation and Pakistan Electric Agencies Limited.

(a) Omitted vide SRO 226(I)/2010 (F.No.4-4/2007-Min-I), dated 2.04.2010;

(b) Institute of Engineers, Pakistan.

- National Engineering (Services) Pakistan Limited.
- Administrative control of:

(i) Tubewell Construction Company;

(ii) National Power Construction Company.

- Indus River System Authority (IRSA).
- Omitted vide S.R.O. No.195(I)/2002, dated 2.4.2002.
- Private Power and Infrastructure Board.
- Administrative Control of

Department of Environment

Functions:

- This ministry provides direction and oversight of the Department of the Environment (previously the Department of Sustainability, Environment, Water, Population and Communities) in order;
- To develop and implement national policy, programs and legislation to protect and conserve Australia's environment and heritage.

In Australia, there is a strong coordination between Department of Environment and other line departments.

Operational linkage needs to be established between Ministry of Water & Power and Ministry of Climate Change in Pakistan.

Alternative Energy
Development Board.

- Pakistan Trans-border Water
Organization.

Ministry of Ports & Shipping

Functions:

- National Planning, research and international aspects of Inland water transport; and Coastal shipping within the same Province.
- Diverted cargo belonging to the Federal Government.
- Navigation and shipping, including coastal shipping but not including shipping confined to one Province; safety of ports and regulation of matters relating to dangerous cargo.
- Omitted vide S.R.O.294(I)/2011 (F.No. 4-5/2011-Min-I), dated 08.04.2011.
- Light-houses, including lightships, beacons and other provisions for safety of shipping.
- Admiralty jurisdiction; offenses committed on the high seas.
- Declaration and delimitation of major ports and the constitution and power of authorities in such ports.
- Mercantile marine; planning for development and rehabilitation of Pakistan merchant navy; international shipping and maritime conferences and ratification of their conventions; training of seamen; pool for national shipping.
- Korangi Fisheries Harbour Authority, Karachi.
- Office for promotion of Deep Sea Fisheries Resources in Exclusive Economic Zone.
- Fishing and Fisheries beyond territorial waters.
- Quality Control Laboratory Karachi.

Functions of Ministry of Ports & Shipping are covered by Department of Transport, Australia.

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| <ul style="list-style-type: none">• Marine Fisheries Research Laboratory Karachi.• Fisheries Training Centre/Deep Sea Fishing Vessel.• Oceanography and Hydrological Research.• Marine Biological Research Laboratory, Karachi.• Welfare of Seamen; Seamen Hostel Karachi. | | |
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